

Mortician Job Description

- Receive prompt notification of deaths and respond immediately. This is done by dispatching pickups to homes, hospitals or other locations where death occurred and pick the body. About two or more personnel are required to do this.
- Meets with the family of the deceased to comfort them and help make early arrangements of interments or funerals for the deceased. In this process, the mortician offers a lot of useful advice ranging from what type of casket to be used and the embalment process.
- Obtain relevant information from the families, hospitals and other medical facilities to complete all necessary legal documents like burial permits and death certificates for each body.
- Take full part in the planning of the funeral of the deceased. This includes hiring of music band, clergy, purchase of flowers, and other necessary arrangements for the funeral.
- Embalm the deceased and ensure that the body stays in good condition through its stay in the mortuary. He/she apply the necessary cosmetics and casketing in preparation for viewing or funeral proper.
- Help in notification of funeral arrangement of the deceased if requested by the family or authorities on the radio, television, and newspaper.
- Schedule interment with the cemetery authorities for the deceased.
- Transport the deceased from the point of death to the mortuary via deployment of ambulance or pickup.
- Transport bodies with flowers to cemeteries for funeral and make all the needed arrangements like setting the casket, flowers, and any displays requested by the families of the deceased.
- Guide and direct all parties in the funeral like the clergies and singers, and direct attendees on how to proceed to cemeteries at the end of services.
- Prepare grave yards for the deceased in the cemeteries or prepare bodies for cremation, and prepare bodies for out-of-state cemeteries.

- Keep check on the deceased until it is taken away from the mortuary for funeral or viewing as requested by the family.